



# **Adept Infoways Pvt Ltd**

**Creators of MCA Compliance Software**

**Redefining Compliance Processes**

# COMPLIANCE AND E-FILING MADE EASY SINCE 2 DECADES

Statutory Compliance Software Compatible with  
both The Companies Act , 1956 & 2013

The logo for iPro features the lowercase letter 'i' in red with a horizontal bar above it, followed by 'Pro' in a bold, sans-serif font. The entire logo has a vertical gradient from red at the top to yellow at the bottom.

**MCA Compliance Software**



# Director & Shareholder Module

Allotment, Transfer,  
consolidation, split, transmission,  
merger & buy back, forfeiture,  
cancellation of shares

1

2

Complete dividend reports with  
Dividend Warrant printing

Diminution/Sub-division of  
nominal value of shares

3



4

Conversion of Equity to  
Preference and vice versa

Redemption of  
Preference Shares

5

6

Director & Key Managerial  
Personal (KMP) remuneration



# Director & Shareholder Module

5% above share holding

7

8

Share application form

Allotment/ transfer/split/  
Refund advice letter

9



10

PAS-4 Private placement  
offer letter auto generation

PAS-5 Record of a  
private placement offer

11

12

Certificate printing in blank  
or pre-printed stationary



# Statutory Registers

1

Members Index

2

Register of Members - MGT.1  
u/s 88 (1)(a)

3

Application & Allotment of  
Shares Register

4

Register of Transfers u/s 56

5

Register of Directors & KMP u/s 170

6

Register of MD, Directors,  
Manager & Secretary u/s 170

7

Register of details of securities held by  
Directors & KMP u/s 170

8

Charges Register [Pursuant to section 85  
sub-rule (1) of rule 10 of the companies  
(Registration of Charges) Rules, 2014]

9

Contract Register [Pursuant to section  
189(1) and rule 16(1)]

10

Allotment / Application/  
Refund Register



# Statutory Registers

11

Fixed Assets Register I

12

Fixed Assets Register II

13

Application Refund Register

14

Members Registers for  
Debenture holders

15

All company Director List & Director  
interested in other companies

16

Loan Register – MBP -2

17

Investment Register – MBP-3

18

Dividend Listing Report

19

Auto generated application form

20

Disclosure Register – Contracts,  
Companies, Firms Directors  
interested



## Fixed Assets Module



Compatible with CA 1956 & 2013



Plant Machinery shift modules



Asset Life Chart



Asset acquisition, disposal,  
revaluation modules



Export Fixed Asset Registers  
in Excel Format

# Minutes, Notices, Charges, Contracts

AGM, EGM, Board Meeting with auto Notice preparation







# Director's Report

Director Report Entry (As Per CA 2013)

Session :

Points | Financial Status | Directors / KMP | Meetings | Shareholders

Code	Head	Description
01	Introduction	Your Directors have pleasure in presenting their ___ Annual Report at
02	Financial highlights for the Company	
03	Company Performance	The Company has made the profit after tax of Rs. _____ for the
04	Share Capital	The Authorized Share Capital of the Company as on 31st March, 2020
05	Disclosures of amounts, if any, transfer to	It is not proposed to carry any amount to any reserves from the profit
06	Dividend	In order to conserve resources, the Board does not recommend any fi

Press [Enter] to Edit, [Del] to Delete Row From Grid

MOVE UP | MOVE DN | Recall Rows

Edit Heading & Description

Introduction

Your Directors have pleasure in presenting their \_\_\_ Annual Report along with the Audited Financials Statement for the year ended March 31,2020

The Accounting Year of the Company commenced from 1st April 2019 and ended on 31st March, 2020, in respect of which the accounts are being presented to the shareholders. The financial highlights for the period under review

Link with Tab |  None |  Financial Status |  Directors / KMP |  Meetings |  Shareholders

Press [F2] for Previous Screen | [F3] for Next Screen

Generate MGT-9

Edit | Save | Add | Delete | Print | Exit

Add Mode

Generate Director Report with prefilled data in relevant fields

Template available with editing option & adding of new points



# Synopsis and Compliance Dashboard

**ADEPT INFOWAYS PRIVATE LIMITED**  
CIN: U72200MH2009PTC112167 Incorporation Date: 18.12.2009

*Synopsis & Compliance Dashboard*

Authorized Capital: 500,000.00	Balance Sheet Approved on:
Issued Capital: 500,000.00	No. of Sight / Consolidation During the Year: 0 / 0
Paid Up Capital: 500,000.00	ACM Inset Date:

<b>Equity Shareholders</b>	<b>Preference Shareholders</b>	<b>Debtors Holders</b>	<b>Increase/Decrease in Capital (SH-7)</b>	
Members: 2   Shares: 50,000	Members: 0   Shares: 0	Members: 0   Debtors: 0	Equity: 0	Preference: 0

<b>KMP &amp; Directors (SH-12)</b>	<b>No. of Shares Allotted During the Year (Pan-3)</b>	<b>No. of Transfers / Transmissions During the Year (SH-4)</b>	<b>Charges Created / Modified During the Year (CHG-1/6)</b>
Nos: 2   Shares: 50,000	Equity: 0   Preference: 0	Transfers: 0   Transmissions: 0	Created/Mod: 0/0   Satisfied: 0

**Compliance Alerts**

Qtr	Sl	Name	Applicability	Fileg Status	DOB	Date
Q3-12	000001	SHAREHOLDERS	Yes	OutDate		
Q3-12	000002	ADDITIONAL	Yes	OutDate		

Form	SH-7	SH-4	SH-4 (Pan-3)	SH-7 (Pan-3)	SH-7	SH-12	SH-12	SH-12	SH-12	SH-12	SH-12
Availability	NA	Yes	NA	Yes	NA	Yes	Yes	NA	NA	NA	NA
Fileg Status	NA	Yes	NA	Yes	OutDate	OutDate	NA	NA	NA	NA	NA
DOB	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
Date	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

OK, INFOWAYS

Complete synopsis of a company with direct navigation facility

Compliance Dashboard for alerts on due e-forms



# Integration With MCA

Auto prefill all Historical Annual Filing details with SRN nos.

CIN prefill to import company master

Auto login to MCA portal for e-filing

DIN prefill to import director details

DIN prefill to import Director interest into other companies details

- INC-1, INC-7, INC-8, INC-20A, INC-22, INC-22A
- INC-7 attachment form 8, Form-9, Form-10, etc.
- DIR-2, DIR-3, DIR-5, DIR-7, DIR-8, DIR-12
- PAS-3, PAS.4
- AOC-4, AOC-4 CFS
- MGT-7 (with attachments - Shareholder list & transfers), MGT-8, MGT-14
- SH-4, SH-7
- CHG-1, CHG-4
- ADT-1
- MBP-1
- GNL-2
- MSME



All major e-Forms as per CA 1956 like- 1, 1A, 2, 5, 8, 17, 18, 20B, 23, 23B, 23AC, 23ACA, 32, 32AD, 62, 66, DIN 2, DIN 3, etc. for your records.

Auto generated all eforms as per CA 1956 & CA 2013

Uploaded e-form & Challan can be saved in your desired location and also can be retrieved through software report itself

Single report in which all transactions and compliance done for a given date range

Form Submission report



## E-FORMS

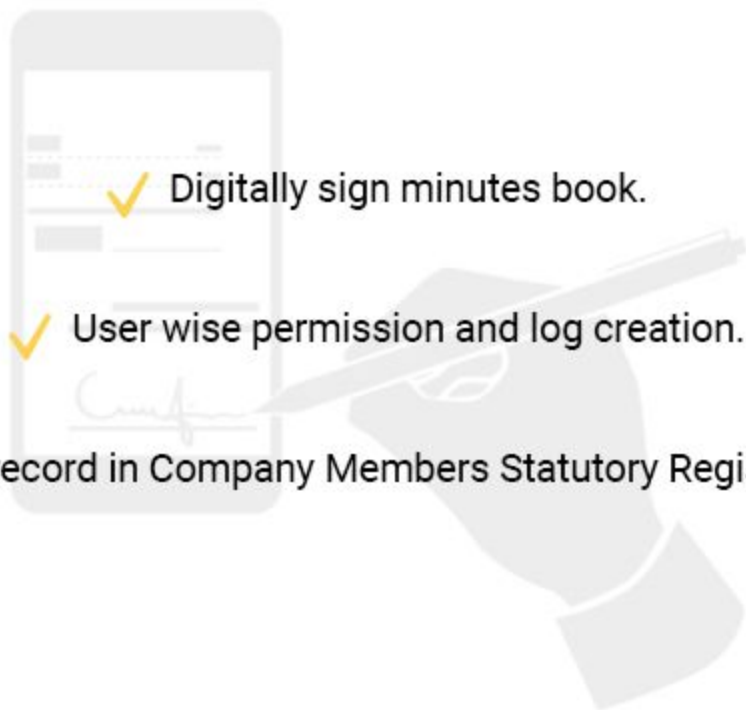
- LLP e-form 3 – Information for LLP agreement and changes
- LLP e-form 4 – Change in information of Partners / Designated Partners
- LLP e-form 5 – Notice of Change of Name
- LLP e-form 8 – Statement of Accounts and solvency
- LLP e-form 11 – Annual Return of LLP
- LLP e-form 15 – Change of place of registered office

## FEATURES OF LLP MODULE

- LLP Agreement template
- Changes in LLP Agreement
- Obligation and contribution entries
- Partners and designated partner details entry
- Financial statements entry
- Notice and minutes module
- Charges module
- Fixed Assets module



## Advanced Features in a Premium+ Version



- ✓ Digitally sign minutes book.
- ✓ User wise permission and log creation.
- ✓ Digitally sign each record in Company Members Statutory Register and lock the record.

**Q.Can I transfer my license?**

A.Yes. You have to surrender the existing license and get it migrated in another PC as per your choice.

**Q.Who will provide the training?**

A.We will take care of training the user.

**Q.What if an existing user leaves?**

A.Leave everything on us. Even if the user changes we will provide training to him/her which is part of our regular support and services.

**Q.Can I create my own resolution?**

A.Yes. The regularly used resolutions are already given into the software and you can edit them as per your requirement. You can also add new resolutions as per your requirement.

**Q.Can I use preprinted certificates?**

A.Yes. The software provides you with a certificate layout designer in which you can design as per your requirement. Along with it a default design has been given in which you do not need to get the certificate preprinted.

**Q.Are the combined registers as per the Companies Act?**

A.Yes. All the registers are as per the statutory guidelines/format/ requirements. If the date range is below 14 then the format will be as per CA 1956 else as per CA 2013.

**Q.Do I need to download the e-forms from the MCA site?**

A.No. The forms are given into the software and there is no need to download forms from MCA site.

**Q.What if the form on MCA site is changed?**

A.The changed forms are included in regular updates.

**Q.Can we maintain companies incorporated say 20 years or more back?**

A.Yes. We provide compatibility with both the Acts.



MARKET LEADER IN MCA COMPLIANCE



Unparalleled support by professional trainers through web, mail, remote softwares, chat, whatsapp

Introducers and innovators of MCA software in India

Highly qualified technical team

Regular updates

No hidden cost

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Multiuser version have no restriction of number of PCs in LAN



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FOR  
MONEY!**



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